

**Single Sign On**  
**System For Electronic**  
**Resources**  
**Academic Staff**

# Identification For Academic Staff

אוניברסיטת בר-אילן

Single Sign-On מערכת

Enter User Name :  : הקלד מספר זיהוי

Enter Password :  : הקלד סיסמא

Login

שכחתי סיסמא-Forgot Password

שם המשתמש במערכת זאת מבוסס על מספר זהות/דרכון בן 9 תווים  
למשתמש בתחנה ציבורית: הזדהותך נשמרת בתחנה עד שתבצע יציאה מסודרת!!!

**User Name = 9 digits of ID no.**

**Password = same as Exchange mail**

# Continue – Identification for Academic Staff

The image shows a screenshot of the BIUMail login interface. At the top, there is a dark header with the text "אוניברסיטת בר-אילן" (Bar-Ilan University) and a logo of a microscope. Below this, the text "Welcome to BIUMail" is displayed. A "Security" section contains three options: "This is a public or shared computer" (selected), "This is a private computer", and "Use Outlook Web App Light". The login form includes fields for "User name:" and "Password:", with a "Log On" button. A red arrow points from the text "Exchange password" to the password field. Another red arrow points from the password field to the text "Single Sign On password". Below the form, there are links for "Explanations and instructions" and "Forgot Password?". At the bottom, it states "Connected to Microsoft Exchange Secured by Microsoft Forefront Threat Management Gateway © 2009 Microsoft Corporation. All rights reserved."

**Exchange password** →

**Single Sign On password**

אוניברסיטת בר-אילן

## Welcome to BIUMail

Security ( [show explanation](#) )

- This is a public or shared computer
- This is a private computer
- Use Outlook Web App Light

User name:

Password:

[Log On](#)

[Explanations and instructions](#)

[Forgot Password ?](#)

Connected to Microsoft Exchange  
Secured by Microsoft Forefront Threat Management Gateway  
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**What if:**  
**the Academic Staff**  
**does not have**  
**Exchange mail**

**OR**

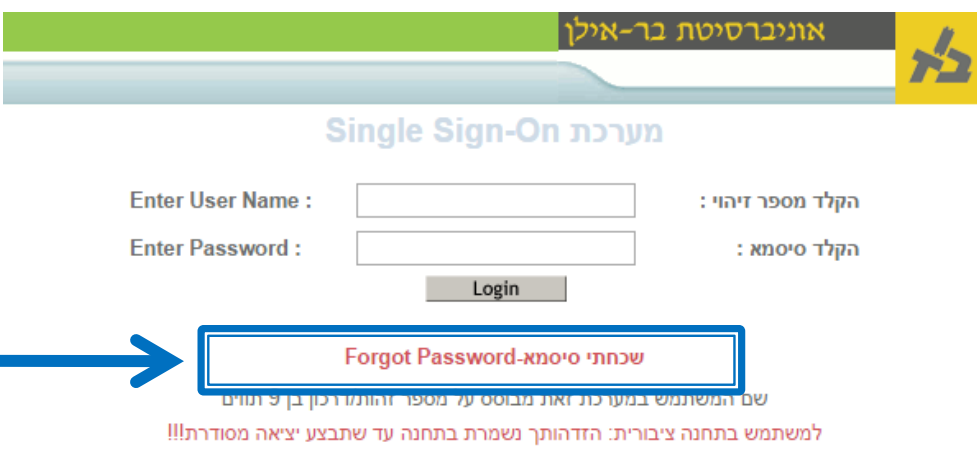
**Does not remember the Exchange**  
**password**

**What should be done?**



**Create a new password with a**  
**four-digit personal code**

# Create a new password with four-digit personal code



The screenshot shows the 'Single Sign-On' login page. At the top, there is a header with the text 'אוניברסיטת בר-אילן' and a logo. Below the header, the title 'מערכת Single Sign-On' is displayed. The login form includes two input fields: 'Enter User Name :  הקלד מספר זיהוי :' and 'Enter Password :  הקלד סיסמא :'. A 'Login' button is positioned below the password field. A blue arrow points from the text 'Create new password' to a red-bordered button labeled 'שכחתי סיסמא-Forgot Password'. Below this button, there is a warning message in red: 'למשתמש בתחנה ציבורית: הזדהותך נשמרת בתחנה עד שתבצע יציאה מסודרת!!!'.

Click on **Forgot Password**  
for creating a new  
password on **Single Sign On**

## Continue – Identification for Academic Staff

Forgot your password?

To reset your password, please enter your username and press "Submit".

Your username is a 9 digit Israeli ID (including check digit), or a passport number.

If ID or passport is less than 9 characters, add zeros to the left.

**User Name**

012345678

Submit

**Type your 9 digit ID no.**

## Continue – Identification for Academic Staff

Forgot your password?

Please enter your PIN code.

Your PIN code is a personal 4 digit code, that was provided to you by the university.

Note: If you're a student and you forgot your PIN code, press [here](#) to receive it by e-mail.

Please type your PIN code

קוד גישה

Submit

**Type in your four–digit personal  
code  
(given to you by the university)**

# Continue – Identification for Academic Staff

## Change Password

Please change your password. Keep your new password secure. After you type your new password, click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 6 characters long.
- Must be no more than 16 characters long.

סימנתך חייבת לעמוד בתנאים הבאים: הסימנה יכולה להכיל ספרות ותווים מיוחדים. ישנה אבחנה בין אותיות קטנות וגדולות באנגלית

Please type your new password

**New Password**

**Confirm Password**

**Change Password**

**Create a new  
password**



## Continue – Identification for Academic Staff

Success

Your password has been changed successfully.

Continue

### Session Logout

Your session has been logged out. It is recommended that you close your browser to complete the termination of this session.

**Creation of the new password has succeeded. Now you have access to the electronic resources**

**Academic Staff :**

**If you do not remember your  
four-digit personal code**



**You should contact your IT  
consultant of the faculty**